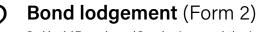


Only tenants/residents who pay bond, and the property manager/owner, should fill out this form. Where possible, tenants/residents and property managers/owners should lodge the bond using the RTA's Bond Lodgement Web Service at rta.qld.gov.au instead of this form.

	Page 1 of 2 – Complete all pages										
	New bond OR Existing rental bond number										
1	Address of rental property (rooming accommodation: include room number)										
		Postcode									
2	Agreement starts Agreement ends										
3	Number of bedrooms										
4	Type of dwelling										
	Residential tenancy Flat/unit House Townhouse Granny flat Moveable dwelling/site Moveable dwelling/site with electricity supplied and individually metered										
	OR OR Rooming accommodation Boarding house Supported accommodation Student rooming accommodation	dation 🗌 Granny flat									
5	Type of management										
5	Residential tenancy Owner Property manager Moveable dwelling owner/manager Output Other Other										
	OR										
	Rooming accommodation Owner Manager/provider Real estate agent Other Other Other										
6	Property manager/owner										
	Full name/trading name										
	ABN RTA ID (if known)										
	Postal address										
		Postcode									
	Phone Mobile Date Signat	ure									
	Email Lick if you agree to receive RTA notices by email										
	Payment method Cheque/money order BPAY (Payment reference will be emailed) If you are lodging this paper Bond lodgement form, please select one of the two payment methods above. For a fast, secure and convenient transaction, tenants/residents and property managers/owners can also use the RTA's Bond Lodgement Web Service to lodge and pay the bond online in minutes using credit card, debit card or BPAY.										
8	Weekly rent and bond										
	Total bond Weekly rent Bond paid with this form										
	\$ \$ Tonant receives a rent subsidy (property owner is tonant's employer) Yes										
Со	Tenant receives a rent subsidy (property owner is tenant's employer) Yes										



Residential Tenancies and Rooming Accommodation Act 2008 (Sections 116–119)



Postcode

Page 2 of 2 - Complete all pages

New bond	OR	Existing rental bond number						
Address of rental property (rooming accommodation: include room number)								

9 Tenants/residents who have paid bond money (include individual amounts)

Important: please provide a unique email address, which isn't shared with anyone else and can only be used by you. The RTA cannot record the same email address for multiple customers due to privacy and security reasons. If you provide the same email address as another RTA customer, we will communicate with you by post for future bond and tenancy transactions.

Tenant 1

Γ

First name/s				Last name			\$			
Date of birth				Phone			Mobile			
RTA ID (i	(if kno	wn)					Date		Signature	
Email	mail			C	tick if y RTA no	ou agree to receive otices by email				
Optional - do you identify as: (mark all that apply) Aboriginal and Torres Strait Islander peoples Culturally and linguistically diverse people People living with a disability										
Linaii Image: Brain and the second										

Tenant 2

First name/s					Last name			\$		
Date of birth				Phone			Mobile			
RTA ID	(if kno	wn)	vn)				Date		Signature	
Email						L		ou agree to receive otices by email		
Optional - do you identify as: (mark all that apply) Aboriginal and Torres Strait Islander peoples Culturally and linguistically diverse people People living with a disability										

Tenant 3

First name/s					Last nam	e		\$		
Date of birth Phone					Mobile					
RTA ID (if known)							Date		Signature	
Email	Email						☐ tick if RTA n	you agree to receive otices by email		
Optional - do you identify as: (mark all that apply) Aboriginal and Torres Strait Islander peoples Culturally and linguistically diverse people People living with a disability										

The RTA is not liable for any losses that occur if you provide incorrect information.

Other languages: You can access a free interpreter service by calling the RTA on 1300 366 311 (Monday to Friday, 8:30am to 5pm).

The RTA is collecting your personal information for the purpose of carrying out the RTA's functions under the *Residential Tenancies and Rooming Accommodation* Act 2008 and may provide your information to QCAT and other bodies. For more information see RTA website.





Use this form to

- pay the bond (full, or part payment), or
- increase the bond (rent has been increased)

The bond can be paid to the RTA by the tenant or the property manager/owner. Once the property manager/owner receives the bond, **it must be paid to the RTA within 10 days**. It is an offence not to do so.

Paying the bond

Online | Where possible, tenants/residents and property managers/owners are encouraged to lodge the bond online using the RTA's Bond Lodgement Web Service instead of this paper form. It's fast, secure, 24/7 and supports BPAY, credit card and debit card payments.

Cheque/money order | Please post payments to the RTA – Residential Tenancies Authority, GPO Box 390, Brisbane, Qld, 4001.

BPAY Once the RTA receives and processes this form, BPAY details will be issued for payment to be made. BPAY details will be sent via post or email (if the RTA has a consented email address on file for you). To opt in to receiving RTA emails, you can update your details using RTA Web Services.

Maximum bond

Residential tenancy

- equal to 4 weeks rent (weekly rent \$700 or less)
- no limit on bond amount (weekly rent more than \$700)

Moveable dwelling (e.g. caravan)

- equal to 2 weeks rent
- when electricity is supplied and individually metered, equal to 3 weeks rent

Rooming accommodation

- equal to 4 weeks rent (weekly rent \$500 or less)
- no limit on bond amount (weekly rent more than \$500)
- if bond is paid in instalments, go to rta.qld.gov.au for details

